

**Purchasing Department**  
**Madison County Board of Supervisors**  
**146 West Center Street**  
**Canton, Mississippi 39046**

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**601-855-5503**  
**hardy@madison-co.com**

9 March 2018

District 1 Supervisor Sheila Jones  
District 2 Supervisor Trey Baxter  
District 3 Supervisor Gerald Steen  
District 4 Supervisor David Bishop  
District 5 Supervisor Paul Griffin

Subject: Approve agreement with Metrix for monthly subscriptions for Office 365 Business


Dear Board Members:

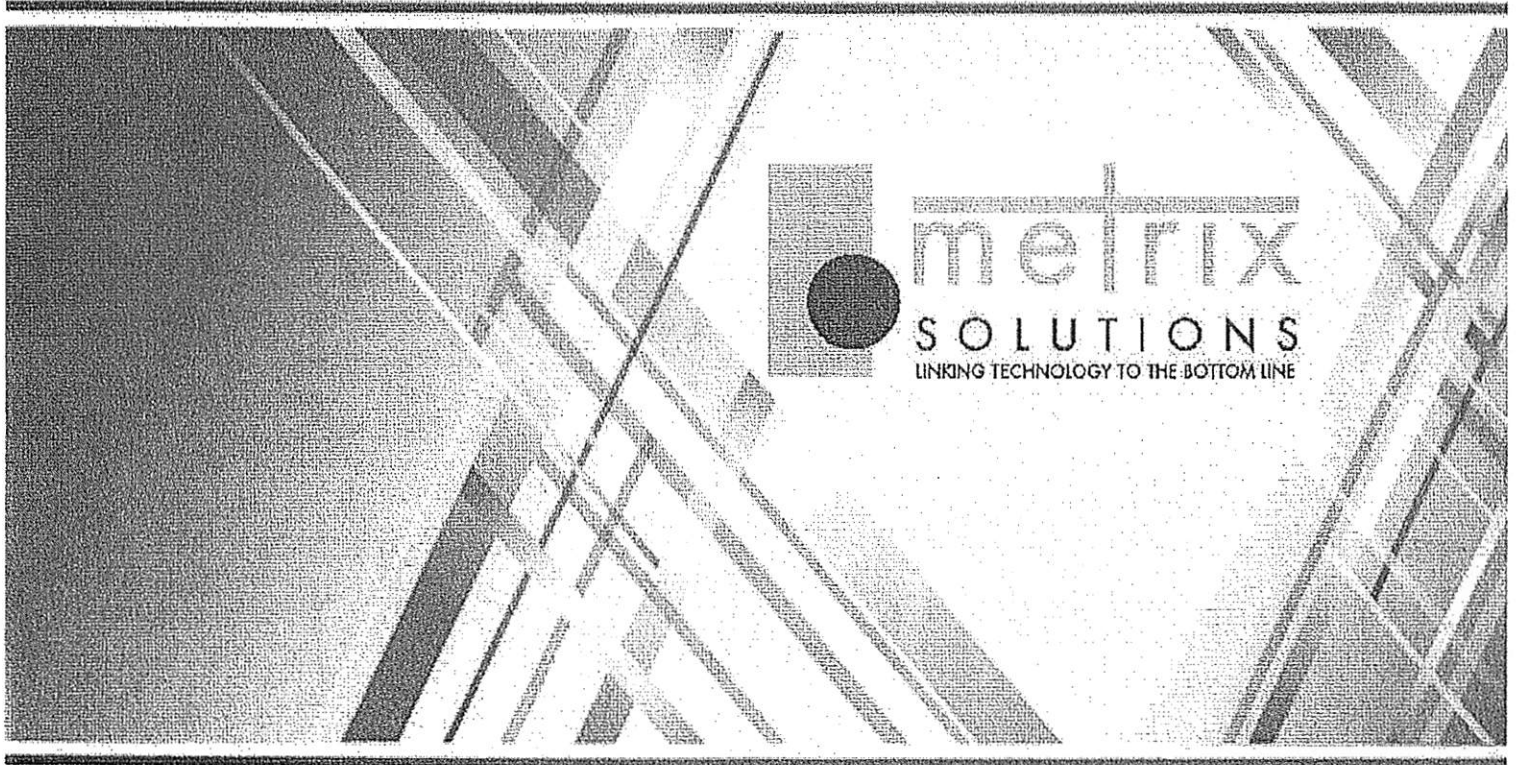
The IT department is beginning the process of installing new Windows 10-based Dell desktop computers for use by county employees. Microsoft Office 365 Business is the primary software used on the county's desktop computers. Its components include Word, Excel, Exchange, and PowerPoint.

Windows is now available on a monthly subscription at the rate of \$8.30 per month per user. The monthly subscription would give IT the ability to seamlessly transfer a Windows license from one employee to another. For example, if Employee A in the Tax Assessor's office retired, IT could move that person's license to new Employee B in the Chancery Clerk's office. The monthly licenses are a few cents less than yearly licenses.

Metrix and Microsoft sell the monthly licenses at the same price of \$8.30 per user per month. I recommend that the board approve purchasing Microsoft Office 365 Business from Metrix at the rate of \$8.30 per user per month.

Sincerely,

  
Hardy Crank  
Purchase Clerk



We have prepared a quote for you

**MS Office - 2018-2-20**

Quote # 035320  
Version 2

Prepared for:

**Madison County**

Duane Thompson  
duane.thompson@madison-co.com

190 E Capitol Street, Suite 175  
Jackson, MS 39201  
www.metrixsolutions.com  
1 (888) 974-5386



### Office 365 Business Monthly Subscription

Item	Description	Recurring	Price	Qty	Ext. Recurring	Ext. Price
O365B	Office 365 Business - 1 year term - Price per User Per Month	\$8.25	\$8.25	1	\$8.25	\$8.25

Recurring Subtotal: \$8.25

Subtotal: \$8.25



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**\$8.30**

user/month  
(annual commitment)

1 year	▼
<b>\$8.30</b>	
user/	
month	

Office 365 Business

Buy now

Best for businesses that need Office applications plus cloud file storage and sharing. Business email not included.

Office applications included

Outlook

Word

Excel

PowerPoint

**\$12.50**

user/month  
(annual commitment)

1 year	▼
<b>\$12.50</b>	
user/	
month	

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1 year	▼
<b>\$5.00</b>	
user/	
month	

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800.800.4239

Microsoft

## Microsoft Office 365 Business – subscription license (1 year) – 1 user

Mfg. Part: J29-00003 | CDW Part: 3505610 | UNSPSC: 43231513

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**Availability:** In Stock  
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### Product Details

- Subscription license ( 1 year )
- 1 user
- Microsoft Qualified
- MOLP: Open Business
- Open
- 300 users maximum
- Microsoft OneNote/Publisher (Windows only)

## Product Overview

### Main Features

- Subscription license ( 1 year )
- 1 user
- Microsoft Qualified
- MOLP: Open Business
- Open
- 300 users maximum
- Microsoft OneNote/Publisher (Windows only)
- Single Language
- Office does not comes with Shared Computer Activation Rights (RDS)

Microsoft Office 365 leverages the cloud to deliver enterprise-level productivity solutions to businesses of all sizes – and enables you to expand your customer base and drive more revenue. Office does not comes with Shared Computer Activation Rights (RDS)

## Technical Specifications

### General

Category: Office applications  
Subcategory: Office applications – office suite  
Installation Type: Hosted  
Hosted Service Type: SaaS

### Header

Compatibility: Android, Apple iOS, Mac, PC  
Manufacturer: Microsoft  
Packaged Quantity: 1  
Product Line: Microsoft Office  
Model: 365 Business  
Localization (Vendor Specific): Microsoft Single Language  
Brand: Microsoft

### Licensing

License Pricing: Microsoft Qualified, Volume  
Licensing Details: 300 users maximum, Microsoft Open Program update